



City of Port Moody

Agenda

Climate Action Committee

October 27, 2025

7:00 pm

Electronic Meeting via Zoom

Pages

1. Call to Order

You can register as a Zoom Video Webinar participant [at this link](#).

You can view this meeting in the Brovold Room, City Hall, Third Floor, 100 Newport Drive, Port Moody.

2. Territorial Land Acknowledgement

The City of Port Moody carries out our business on the ancestral and unceded homelands of the kʷikwəłəm (Kwkwetlem), səliwətał (Tsleil-Waututh), xʷməθkʷəyəm (Musqueam), Skwxwú7mesh (Squamish), qícəy (Katzie), q'wa:n' ł'an' (Kwantlen), qiqéyt (Qayqayt), and Stó:lō (Sto:lo) Peoples, and extends appreciation for the opportunity to work on this territory.

3. Adoption of the Agenda

3.1 Agenda

Recommendation(s):

THAT the agenda of the October 27, 2025, Climate Action Committee meeting be adopted as circulated.

4. Adoption of Minutes

4.1 Minutes

3

Recommendation(s):

THAT the minutes of the Climate Action Committee meeting held on September 29, 2025, be adopted.

5. Unfinished Business

5.1 Climate Action Committee Vision Statement Discussion

6

Verbal Report: Chair

Reference Slides

6. New Business**6.1 EV Chargers**

Presentation: Sustainability & Energy Coordinator

Presentation to be provided on-table

6.2 E-bike and E-scooter Share Program (Implementation)

Presentation: Transportation Engineer

Presentation to be provided on-table

6.3 2025 Annual Report – Climate Action Committee

8

Report: Sustainability & Energy Coordinator

7. Information**7.1 Staff Updates****8. Adjournment**



City of Port Moody

Minutes

Climate Action Committee

**Electronic Meeting via Zoom
Monday, September 29, 2025
at 7:01 pm**

Present: Councillor H. Lurbiecki, Chair
Aline Bennett
Marianne Dawson (arrived at 7:02pm)
Matthew Fok
Helen Howes
Amira Iguer (arrived at 7:02pm)
Bill Lawrie
Samantha May
Soni Proctor (arrived at 7:06pm)
Chris Tomlinson
Megan Tucker

Absent: Councillor S. Agtarap, Vice-Chair
Norbert Haunerland

In Attendance: Mariana Berlanga, Sustainability and Energy Coordinator
Janis Knaupp, Legislative Services Coordinator
Sandy Tolentino, Corporate Energy Manager
Lauren Vincent, Senior Sustainability & Energy Team Lead

1. **Call to Order**

The Chair called the meeting to order at 7:01pm.

2. **Territorial Land Acknowledgement**

The Chair provided the territorial land acknowledgement.

3. **Adoption of the Agenda**

3.1 **Agenda**

CAC25/011

THAT the agenda of the September 29, 2025, Climate Action Committee meeting be adopted as circulated.

Moved, seconded and CARRIED

Marianne Dawson and Amira Iguer arrived at this point.

4. Adoption of Minutes

4.1 Minutes

CAC25/012

THAT the minutes of the Climate Action Committee meeting held on July 21, 2025, be adopted.

Moved, seconded and CARRIED

5. Unfinished Business

6. New Business

6.1 Neighbourhood Energy Utility (NEU)

Presentation: Corporate Energy Manager

Staff provided the Committee with a presentation titled “City of Port Moody Neighbourhood Energy Utility”.

Soni Proctor arrived at the meeting at this point.

The Committee commented on the following:

- incentivizing structures to encourage programs (e.g. BC Hydro);
- exploring potential alternative financiers looking to fund projects aimed at reducing emissions and increasing resilience; and
- exploring opportunities for developer contributions.

In response to questions, staff informed the Committee of the following:

- other NEUs are municipally- and privately- (institution) owned;
- BC Hydro has expressed interest in NEU projects in the region;
- developer contributions are an important part of cost allocation, or consumers pay higher rates or the city subsidizes costs;
- the potential to establish a Government Business Entity to manage the utility partner and keep NEU investment separate from city liability while Council provides direction on development/expansion;
- “ownership” means city-owned assets with a long-term operator service agreement in place;
- other municipal NEUs charge developers a connection fee or require amenity contributions; and
- staff will report back to Council on the project business case.

6.2 UBC Sustainability Scholars: Mandatory building energy benchmarking and disclosure requirements for Part 3 Buildings in Port Moody

Report: Sustainability & Energy Coordinator

Presentation: Sustainability & Energy Coordinator

Staff provided the Committee with a presentation titled “Literature and Policy Review to Inform the Development of Mandatory Building Energy Benchmarking and Disclosure Requirements for Part 3 Buildings in Port Moody”.

In response to questions, staff informed the Committee of the following:

- builder responsibility to recover audit costs for multi-family buildings;
- the *Energystar* Program connected with BC Hydro and Fortis BC; and
- early adopters likely to disclose data publicly to showcase efforts.

The Committee offered comments about exploring consumer preferences and showing how benchmarking is profitable and desirable to potential homeowners.

6.3 Update on the Climate Action Plan Refresh

Vision Statement: Sustainability & Energy Coordinator, and Senior Sustainability & Energy Team Lead

The Committee was asked to review the vision statement presented in the agenda package. The Committee offered the following comments for consideration and discussion at the next meeting:

- individual collective action;
- how climate justice is honoured versus being committed to and does it apply to only humans;
- what is an urgent response (focused);
- meaningful engagement with Indigenous groups;
- highlighting broad achievements;
- establishing clear goals with measurable actions and dates; and
- exploring core values or guiding principles to define future actions.

In response to questions, staff informed the Committee on the following:

- challenges with measuring climate justice/equity projects;
- engagement with Indigenous groups is dependent upon project;
- the potential to explore a focus area on project goals; and
- staff will report back on the Refresh with a prioritized list of full actions and an implementation plan, prior to being presented to Council.

7. Information

7.1 Staff Updates

Verbal Report: Senior Sustainability & Energy Team Lead

Lauren Vincent introduced herself to the Committee as the new Senior Sustainability & Energy Team Lead.

8. Adjournment

The Chair adjourned the meeting at 8:40pm.

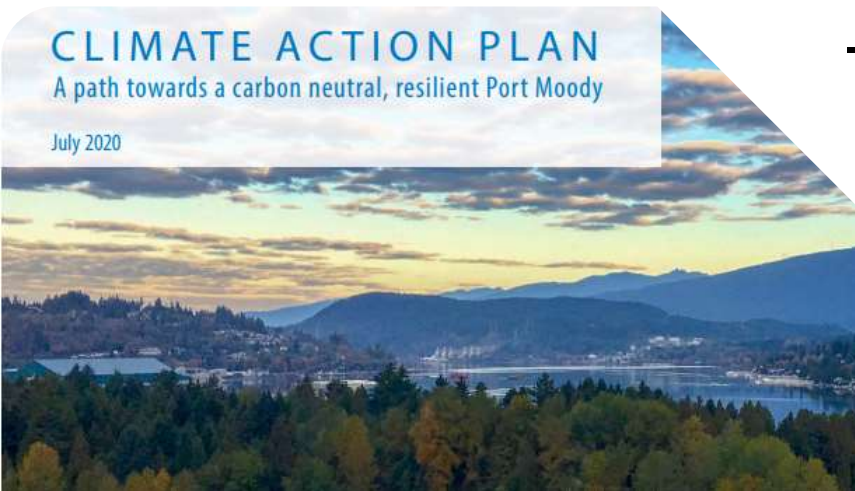
Councillor H. Lurbiecki, Chair

J. Knaupp, Legislative Services
Coordinator

Vision Statement

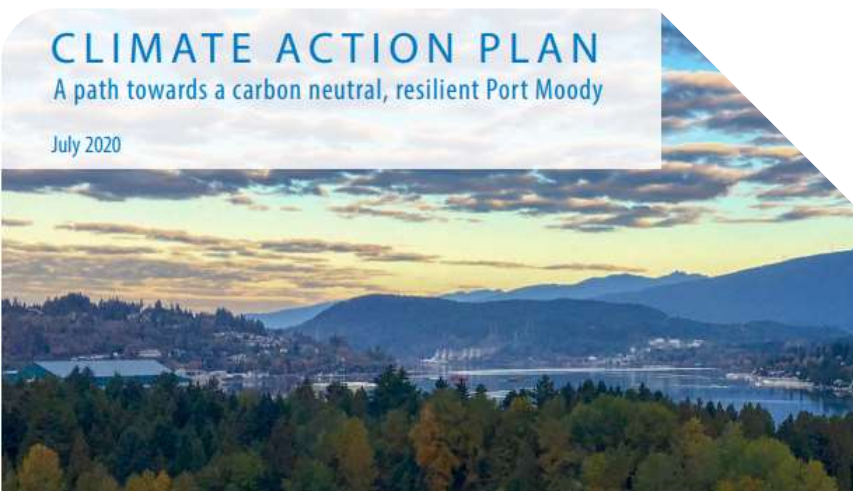
“Port Moody is a resilient community that honours climate justice, leading the urgent response to climate change through collective action.”

– Climate Action Committee, 2019



Suggested edit to Vision Statement

“Port Moody is a resilient community that **commits to** climate justice, leading **the focused** response to climate change through **collective and individual** action.”





City of Port Moody

Report/Recommendation to Council

Date: November 25, 2025
 Submitted by: Climate Action Committee
 Subject: 2025 Annual Report – Climate Action Committee

Purpose

To provide a report on the activities of the 2025 Climate Action Committee.

Recommended Resolution(s)

THAT the report dated November 25, 2025, from the Climate Action Committee regarding 2025 Annual Report – Climate Action Committee be received for information;

AND THAT the 2026 Climate Action Committee be asked to review this report and bring forward its annual Work Plan in early 2026.

Committee Mandate

The purpose of the Climate Action Committee is to provide advice and recommendations in which the City can achieve carbon neutrality in corporate operations and community energy and emission programs for residents and businesses, specifically through the reduction of greenhouse gas (GHG) emissions as detailed below and within the terms of the Council Committee Systems Policy and the Council Strategic Plan. The Committee provides advice and recommendations in the following areas:

- Existing or proposed bylaws and policies related to energy efficiency, carbon neutrality, and the reduction of GHG emissions;
- Existing or proposed initiatives, pilot projects, and activities the City could participate in to promote energy efficiency, the reduction of GHG emissions, and achieve carbon neutrality;
- Mitigation and adaptation to climate change;
- Any other matters referred to by Council; and
- other areas identified by the committee with approval from the Council.

Meeting and Attendance

The Climate Action Committee met monthly February 2025 through November 2025, except for June due to a cancellation approved by the Chair. All 8 meetings were held electronically.

Councillor Lurbiecki was appointed as Chair and Councillor Agtarap as Vice-Chair for the 2025 term.

The following members, representing a diverse range of knowledge and experience relevant to the Climate Action Committee were appointed:

- Aline Bennett
- Marianne Dawson
- Matthew Fok
- Helen Howes
- Amira Iguer
- Norbert Haunerland
- William Lawrie
- Samantha May
- Soni Proctor
- Chris Tomlison
- Megan Tucker

Mariana Berlanga, Sustainability and Energy Coordinator, and Mary De Paoli, Manager of Policy Planning, served as the primary staff liaisons to the Committee. Lauren Vincent, Senior Sustainability & Energy Team Lead, joined as a staff liaison in September of 2025. Riley Dowling, Janis Knaupp, and Adam Shroff served as the Legislative Services Coordinators.

Key Activities and Work Plan

The 2025 Climate Action Committee Work Plan was approved by Council on March 11, 2025. The following are the key activities that were undertaken in 2025 by the Climate Action Committee. The Committee did not pass any motions for 2025.

E-bike and E-scooter Share Program (Implementation)

Implementation updates presented to the Committee for feedback regarding the recently launched E-bike and E-scooter Share Program in Port Moody. The update included program structure and initial public feedback. Feedback and concerns from the initial months of implementation were received and will help guide ongoing program evaluation.

Coastal Flood Management Strategy

The Coastal Flood Management Strategy was introduced to the Committee, including progress on flood modeling and site assessments. Committee discussion focused on data assumptions, site-specific risks, and opportunities for community engagement.

2025 Climate Action Plan Refresh

The Committee provided feedback on the Climate Action Plan Refresh, including a review of potential actions, goals, targets, monitoring, evaluation, and funding approaches. A comprehensive review of completed actions and plans was also presented. Feedback was received on the evaluation framework, prioritization of co-benefits, and the Committee's vision statement for the Climate Action Plan.

Youth Climate Corps Presentation

Information on the Youth Climate Corps program and partnership opportunities was reviewed. The Committee discussed options for future collaboration on local projects and outreach. Opportunities for partnership will be explored later in 2025.

Zero Emission Municipal Building Policy

The Zero Emission Municipal Building Policy was reviewed, including its alignment with the City's facility operations and transition goals. The policy applies to all new buildings, major additions, and significant renovations of City-owned facilities, setting requirements for emissions, energy efficiency, low-carbon design, measurement, certification, and governance. The Committee provided feedback on policy frequency, applicability, and implementation.

Concierge Retrofit Programme

An overview of available Concierge Retrofit programs was presented, including ZEIC's BC Retrofit Accelerator Program and supporting incentives for BC Hydro multi-unit residential building retrofits, as well as BC Hydro's in-suite programs and the BC Home Energy Coach. The Committee discussed program accessibility, potential uptake, and ways to support residents in implementing energy efficiency measures. Next steps include continued promotion and monitoring of program participation.

District Energy System (Detailed Feasibility)

An update and overview of the District Energy System (Neighbourhood Energy Utility) Feasibility Study was presented, outlining potential partnership and funding models. The Committee supported continued exploration of a Neighbourhood Energy Utility. The business case will be developed and brought forward as the next step in the project.

Water Metering Projects

The Water Metering Project will be presented in November 2025 for Committee feedback on the implementation plan and communication strategy. The update will focus on conservation goals, Climate Action Plan alignment, and early data and observations from project implementation.

Library of Things

This item has been postponed to 2026 to allow for completion of the Climate Action Plan Refresh and other ongoing sustainability projects.

Community Solar Garden

This item has been postponed to 2026 to allow for completion of the Climate Action Plan Refresh and other ongoing sustainability projects.

Climate Action Rebates and Incentives (Continued)

A range of rebate and incentive programs were presented to the Committee to share within their networks. These included heat pump incentives, and new multi-unit residential building retrofit programs.

EV Charging

Updates were provided on the recently installed BC Hydro Level 2 and Level 3 EV chargers at Inlet Field Park and Recreation Complex. Results from the first phase of implementation were shared, along with an evaluation of future site opportunities and developer requirements.

Master Transportation Plan Update

Updates to the Master Transportation Plan were reviewed, including timelines for active transportation projects, parking policies, and integration with the Climate Action Plan. The Committee discussed traffic management, speed zoning, and alignment with sustainability goals.

Climate Action Communications Plan

The Committee reviewed the 2025 Climate Action Communications Plan and provided feedback on campaign priorities, themes, and engagement methods. Feedback will inform ongoing outreach and communication activities.

Mandatory building energy benchmarking and disclosure requirements for Part 3 Buildings

Research and options for potential bylaw and policy changes toward mandatory building energy benchmarking and disclosure requirements for Part 3 buildings were presented to the Committee for review and feedback. Committee input will help shape future bylaw changes in 2026, supported by a UBC Sustainability Scholar project.

Suggested Focus Areas for Next Year

Subject to Council's direction, the following focus areas should be included in the Committee's Work Plan for 2026:

- Coastal Flood Management Strategy
- Update on Climate Action Plan Refresh
- Neighbourhood/District Energy Utility Design
- Update on benchmarking and disclosure approach for Part 3 buildings
- Emergency Preparedness Education
- Extreme Weather Ambassadors
- Sustainability Report Card & Design Guidelines – Climate Lens Update
- Hazard Mapping & DPA – Climate Lens Update
- Zero Waste Strategy for City Facilities, Parks, and Events
- Potential student project: vulnerable populations mapping
- Embodied emissions in new construction (including disclosure at time of permit)
- Integration of Natural Asset Management Plan and Green Infrastructure Strategy
- Invasive Species Management and Urban Forestry Programs

Council Strategic Plan Goals

The recommendations in this report align with the following Council Strategic Plan Goal(s):

- Strategic Goal 1.1 – Prioritize core services;
- Strategic Goal 1.3 – Lead with good governance;
- Strategic Goal 2.2 – Advance climate change mitigation and adaption;
- Strategic Goal 3.2 – Provide safe, efficient, and accessible transportation options; and
- Strategic Goal 3.3 – Enhance community wellbeing.

Report Authors

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